Postgraduate Programme Specification and Supporting Information

|  |  |
| --- | --- |
| **Applicability** |  |

|  |
| --- |
| Section 1 : Introductory information about the programme (European Diploma Supplement information) |
| **Heading** | **Details** |
| 1.1 Name of programme |  |
| 1.2 Main fields of study, inc. JACS and HECoS codes |  |
| 1.3 UCAS or UKPASS code |  |
| 1.4 Name and status of the awarding institution |  |
| 1.5 Administering and teaching institution |  |
| 1.6 Language of instruction and assessment |  |
| 1.7 Level of qualification |  |
| 1.8 Length of the programme |

|  |  |  |  |
| --- | --- | --- | --- |
| SCQF credits | ECTS credits | Study mode | Duration of study |
|  |  |  |  |

 |
| 1.9 Entry requirements |

|  |
| --- |
| Qualifications for entry to the postgraduate programme |
|  |
| English language requirements |
| IELTS, or equivalent, requirements (for applicants from countries where English is not the first language) |

|  |  |
| --- | --- |
| IELTS overall |  |
| Listening |  |
| Reading |  |
| Writing |  |
| Speaking |  |

 |

 |
| 1.10 Mode of study |

|  |  |
| --- | --- |
| Mode of study |  |
| Mode of attendance |  |
| Location of attendance for face-to-face teaching |  |

 |
| 1.11 Programme requirements |  |
| 1.12 Programme details |  |
| 1.13 Grading scheme |  |
| 1.14 Access to further study |  |
| 1.15 Professional status |  |

|  |
| --- |
| Section 2: Programme specification for ‘Programme title’ |
| **Heading** | **Details** |
| 2.1 Programme aims |  |
| 2.2 Indicative content |  |
| 2.3 Intended learning outcomes |  |
| 2.4 Assessment strategy |  |
| 2.5 Assessment types and weighting | The indicative assessment weightings are described below. This may vary depending on module choices.

|  |  |
| --- | --- |
| Assessment type (whole programme) | Weighting (%) |
| Coursework |  |
| Written exams |  |
| Practical exams |  |

 |
| 2.6 Teaching and learning |  |
| 2.7 Indicative student contact hours and the expected amount of independent study | The indicative scheduled contact hours and guided independent study may vary depending on module choices.

|  |  |
| --- | --- |
| Learning activity | Indicative number of hours (and % of total learning time) |
| Scheduled contact time |  |
| Time in guided independent study including the completion of assessment tasks |  |
| Time on placement relevant to the programme |  |

 |
| 2.8 Teaching staff |  |
| 2.9 Location(s) for the delivery of teaching |  |
| 2.10 Structure of the programme**Schedule of modules**Core modules

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Module code | Module title | SHE Level | SCQF level | SCQF credits | School or organisation responsible for delivery |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Optional modules

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Module code | Module title | SHE Level | SCQF level | SCQF credits | School or organisation responsible for delivery |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

 |
| 2.11 Subject combinations and degree options. |  |
| 2.12 Equality and diversity |  |

|  |
| --- |
| Section 3: Responsibilities and contacts |
| **Heading** | **Details** |
| 3.1 Lead School |  |
| 3.2 Lead discipline |  |
| 3.3 Collaborating Schools (where relevant) |  |
| 3.4 Programme leader |  |
| 3.5 Academic selector (admissions) |  |
| 3.6 Programme administrator |  |
| 3.7 Contact for enquiries |  |

|  |
| --- |
| Section 4: Programme details (information for internal use for programme management and quality assurance) |
| **Heading** | **Details** |
| 4.1 Reference points for quality and academic standards |  |
| 4.2 Teaching quality and staff development opportunities |  |
| 4.3 External organisations associated with the delivery of the programme |  |
| 4.4 Accreditation by PSRBs |  |
| 4.5 Distance or blended learning |  |
| 4.6 Placements |  |
| 4.7 Inclusive nature of the curriculum and its delivery |  |
| 4.8 Learning and assessment resources |  |
| 4.9 Teaching allocations (modules) |  |

|  |
| --- |
| Section 5: Admissions, recruitment and student records information |
| **Heading** | **Details** |
| 5.1 Start date for first student intake |  |
| 5.2 End date for first student intake |  |
| 5.3 Entry points |  |
| 5.4 Exit points |  |
| 5.5 Number of intakes per academic year and when |  |
| 5.6 Recognition of prior learning |  |
| 5.7 Scotland/EU fees |  |
| 5.8 Rest of the UK fees |  |
| 5.9 Overseas fees |  |
| 5.10 Details of internal scholarships or bursaries | * International scholarships (UG or PG) [ ]
* UK/EU scholarships (PG) [ ]
 |
| 5.11 Details of external scholarships |  |
| 5.12 Additional costs |  |
| 5.13 Application and admissions process | * UCAS [ ]
* UCAS Postgraduate/UKPASS [ ]
* Other\* [ ]
 |
| 5.14 Broad level of study |  |
| 5.15 ATAS |  |
| 5.16 Student selection |  |
| 5.17 Targets and funding |

|  |  |  |  |
| --- | --- | --- | --- |
| Student status | Cap on student places | Target number of students | Upper limit of student places |
| Scotland/EU |  |  |  |
| Rest of the UK |  |  |  |
| International |  |  |  |

 |
| 5.18 Reporting/course group |  |
| 5.19 Collaborative programmes (joint, dual, double or multiple degrees) with external institutions |  |

|  |
| --- |
| Section 6: Marketing information |
| The template developed by ASRS is available at:<http://uod.ac.uk/update-my-course>It must be completed and accompany the programme documentation as part of the new programme approval process. Additional publicity material such as photographs and testimonials should be submitted directly to ASRS. |

|  |
| --- |
| Section 7: University management information (to be completed by the University’s Quality and Academic Standards office) |
| **Heading** | **Details** |
| Version |  |
| Status |  |
| Date approved by QASC or, for minor changes, noted by the QAS office. |  |