

Environmental Task Group
10th May 2011. 10.30-11.30pm
E&B Meeting Room

1 Welcome and Apologies

Present: Trudy Cunningham, Gordon Davies, Alasdair Hood, Derek Mitchell, Colin Reid, Jim McGeorge and Jean Keighren.

Apologies: Ian Scragg, Pamela Milne, Louise Aird and Kimberley Ellis

2 Minutes of Last Meeting.

Approved.

3 Universities & Colleges Climate Commitment for Scotland(UCCCFs) Annual Report 2011 -<http://www.eauc.org.uk/ucccfs/home-->

General agreement of report submitted to EAUC ---no serious amendments. This annual report for Scottish Government is a requirement for all public bodies :-

Public Bodies Climate Change Duties

<http://www.scotland.gov.uk/Publications/2010/09/16112110/0>

Copy of report is now available on line:

http://www.eauc.org.uk/ucccfs/progress_reports

- Food wastage monitoring commences 2013. Landfill has remained constant, whilst recycling figures have increased. Waste reduction figures are now more accurate due to increased monitoring and are also more robust
- The cleaners' workloads should decrease with the implementation of recycling points in offices. As this will result in less overall bins, with the removal of individual waste bins. TC to contact head of cleaning for an up to date list of cleaners' responsibilities, to provide copies to staff whilst bin review is being undertaken.
- Car parking spaces have decreased due to new Life Science building and contractors compound.

- GD commented on role of ETG and whether its remit had been superceded by Carbon Board, he stated that ETG is far more diverse and broad ranging than carbon board as ETG includes matters relating to academic affairs, biodiversity , fair-trade and annual review of environmental policy.

4. Electronic Submission of Work

CR reported low response from College Teaching Committees regarding printing practises. PhD submissions now only require 1 hard copy and 1 electronic copy instead of 3. Line spacing now reduced to 1 and half and double sided printing to reduce paper consumption.

5. Progress Report.

- Water Coolers – 53 installed 3 more in process. CR reported problem with new mixer taps in Scrymgeour, staff have no access to cold water, unless going down 2 floors. TC to investigate.
- Recycling Points - Recycling Points in place in Tower/Dalhousie/Harris and ICS. More to be rolled out during the summer. TC setting up recycling internal website for department requiring furniture etc. There is now a ‘Pool Van’ available free of charge for half hour loans to save on recharge costs. (T&C’s apply) <http://www.dundee.ac.uk/estates/facilities/vehiclebookingform/#d.en.40653>
- Liftsharing – 350 users. GD suggests painting the buddy share spaces in different colour to avoid confusion with disabled bays. A possible reduction in disabled bays in Heathfield Car Park is being looked at.
- Bicycles - New bike shelter for 50 bikes near tennis courts is currently under construction. TC to oversee new locks being installed on existing bike shelters. The 2 shelters behind JBC are to be repainted. TC to look at shower locations for use by cyclists.
- Cycle scheme- the salary sacrifice cycle to work scheme is currently suspended, however JM said this decision will be reviewed in a year’s time.

6 Botanical Gardens and Campus grounds

- AH to promote student allotment in conjunction with DUSA to start 'allotment association' to help with funding and student numbers. Advertise during Freshers' week & 'Green Day Event' TC to investigate free bus passes to Botanic with picnic to raise awareness. TC to investigate I-trees shareware (software package) – enables environmental placement student to check carbon off setting/financial value of urban woodland.

7 A.O.B

- BSI –In-house print unit moving to Heathfield. Price list (with time scale) needed for departments to encourage in-house printing.
- ICS updating investment storage – removing legacy systems and changing network, thus reducing cooling for big energy savings.
- Power management software approx £4 per user. DM said this cost would offset the saving in power, funding assistance available for depts. to have this fitted. Users who leave computers on consistently can now be identified. Staff to be educated in switching off workstations.