University of Dundee - Annual Procurement Report (APR)

Executive Summary

The Procurement Reform (Scotland) Act 2014 (PRA) required any public organisation which has an estimated annual regulated[1] spend of £5 million or more to develop a procurement strategy and then review it annually. This requirement took effect from 31 December 2016. Organisations (including HE and FE institutions) required to develop and publish a procurement strategy were also required to publish an APR, reflecting on the relevant reporting period of the procurement strategy.

This report covers the period of 1st August 2020 to 31st July 2021 and addresses performance and achievements in delivering the University of Dundee's procurement strategy.

The development of the procurement strategy was the outcome of consultation and discussion with internal and external stakeholders who have an interest in the institutional approach to procurement and its impact. Stakeholder engagement will also feature in the annual assessments of the achievement of regulatory compliance, strategic objectives of the institution, value for money [defined as the best balance of cost, quality and sustainability] and delivery against the institution's broader aims and objectives, in line with Scotland's National Outcomes. This process of review and reporting will inform any adjustments to the procurement strategy deemed necessary to secure future performance improvements and to respond to the economic, political and financial influences to which the institution may need to adjust.

The University of Dundee has analysed third party expenditure and has identified that over the period covered by this report the following expenditure has occurred:

- The total procurement expenditure was £81,434,013.49
- There were 3263 active suppliers on the purchasing system at the end of the reporting period.

In summary the University of Dundee concluded the following compliant regulated procurements over the reporting period:

- EU regulated procurements [goods and services worth more than £189,330; works worth more than £4,733,252[2]] amounted to £1,187,114. There were 3 such procurements completed[3].
- Lower value regulated procurements' [goods and services worth more than £50,000, works worth more than £2 million] amounted to £1,306,441. There were 15 such procurements completed.

More detailed information on the regulated procurements, sorted into procurement categories, is provided in Sections 1 and 2 and in Appendix A of this report.

The University has been optimising use of national, sectoral, local or regional C1 collaborative contracts and frameworks. As well as bringing leverage based savings, the burdens of risk,

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[1] 'Regulated' procurements are those with an estimated value equal to or greater than £50k (≥ £12,500 per annum over a four-year contract period excluding VAT) for goods & services (or £2,000,000 excluding VAT for a public works contract).
[2] Public contracts (EU) thresholds are revised every 2 years – next due on 01 /01/2022
[3] Completed when the award notice is published or where the procurement process otherwise comes to an end - covers contracts and framework agreements
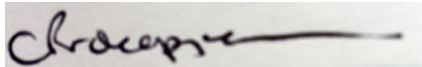
contract and supplier management are shared and the number of resource-intensive formal local tenders that need to take place is reduced significantly. XX% of the University spend went through collaborative agreements.

This report comprises five sections which address mandatory reporting requirements.

- Section 1: Summary of Regulated Procurements Completed
- Section 2: Review of Regulated Procurement Compliance
- Section 3: Community Benefit Summary
- Section 4: Supported Businesses Summary
- Section 5: Future Regulated Procurements Summary

Report Approved 6 December 2021

By University of Dundee

Position Director of Finance

Section 1: Summary of Regulated Procurements Completed

The University of Dundee strongly believes in conducting its procurements in an open and inclusive manner with procurement objectives aligned to the University's Strategic Plan.

The details of regulated procurements completed are set out in a list at the end of this report with details summarised in Appendix A. That information, coupled with the publication of the institutional Contracts Register and the systematic use of Public Contracts Scotland and Quick Quotes, provides complete visibility of the University's procurement activity over the reporting period.

In Appendix A, information is set out to show lower value regulated procurements completed and EU regulated procurements completed. These are separated into contract categories and distinguish collaborative contracts from institutional ones. For each completed regulated procurement the information provided shows:

- the date of award
- the start dates
- the category subject matter
- the name of the supplier
- estimated value of the contract – total over contract period
- collaborative or institution owned
- the end date provided for in the contract or a description of the circumstances in which the contract will end.

Section 2: Review of Regulated Procurement Compliance

Where appropriate, the University of Dundee has made use of collaborative contracts to deliver improved contract terms, supported contract and supplier management, sustainable procurement outcomes and value for money (the best balance of cost, quality and sustainability).

In making its regulated procurements every care has been taken to ensure that the University awards the business to suppliers who are capable, reliable and who can demonstrate that they meet high ethical standards and values in the conduct of their business.

In the period covered by this report the University has conducted all its regulated procurements in compliance with EU Treaty Principles of equal treatment, non-discrimination, transparency, proportionality and mutual recognition.

Successful delivery against the procurement strategy objectives is part of a customer valued, continual improvement process (CIP) that seeks incremental improvements to process and outcomes over time.

Procurement aims and focus	Annual Report Commentary on strategy delivery/compliance
Deliver value for money through good procurement practice including involvement in collaborative procurement initiatives and purchasing consortia as required.	The University's Procurement Policy takes a risk-based approach to the procedures that are required to be followed ensuring higher value/risk requirements are subject to more rigorous processes than lower value/risk requirements where a more proportionate approach is taken. Contract strategies are produced for all contracts above the Regulated threshold ensuring key risk areas such as data security, health & safety and sustainability concerns are addressed as part of the procurement process. In producing the contract strategies, an assessment is made as to the most appropriate route to market including use of framework agreements put in place by various consortia. The contract strategy also details the evaluation and selection process to be used for the contract thereby ensuring the optimum combination of quality and cost (value for money) is designed into the process being undertaken.
Support Schools and Directorates to enhance the student experience at the University by providing innovative solutions for their procurement requirements.	The University implemented a Category Management approach in 2018 and continues to see the benefits of taking a more holistic approach to managing external spend. Category Managers continue to proactively engage with Schools and Directorates to ensure any opportunities are based on the University's total spend and requirements as opposed to undertaking work for individual Schools. This has facilitated enhanced coordination between Schools and Directorates – particularly in the Labs and Medicine area surrounding preventative maintenance and servicing of lab equipment.
Develop a suite of key performance indicators (KPIs) as well as other management information to measure	The University implemented a new Finance and Procurement system, in August 2019. Procurement have commenced an exercise to develop key metrics that can be reported on a periodic basis. This will provide the wider University with enhanced management information enabling stakeholders to make more informed decisions relating to spend

and improve procurement-related activities and supplier performance assisting key stakeholders across the University to meet their requirements.	management. Progress in this area has been limited due to resource availability and supporting the University through the COVID-19 pandemic.
Embed ethical, social and environmental policies within the University's procurement function to ensure compliance with relevant Scottish, UK and EU legislation in performance of the sustainable procurement duty.	All suppliers are required to agree to the Sustain Supply Chain Code of Conduct. The code requires suppliers to operate in an environmentally, socially, ethically and economically responsible manner and covers specific areas such as employee working conditions, the eradication of corruption and bribery in the supply chain as well as ensuring the supplier's operations have minimal impact on the environment. The University is required to declare the SME status of all contracted suppliers when updating the Contract Register. Contract strategies are produced for all contracts above the Regulated threshold capturing information on key sustainability indicators including Community Benefits clauses and contracts awarded to Supported Businesses where appropriate. The University's Modern Slavery Statement has been updated with the progress made during the relevant reporting period and is available from the front page of the University's website.
Sustain and further develop partnerships within the sector, with other publicly funded and professional bodies, and appropriately with supply markets that will yield intelligence, innovation and deliver value to users of procurement.	Collaboration with Institutions and other publicly funded bodies is explored as part of the contract strategy for each contract let by Procurement. The University shares information periodically with APUC members and with TOPiC (Tayside Opportunity Procurement in Collaboration) to identify any potential collaborations, share best practice and market intelligence. The implementation of Category Management is being used as an enabler to move the University in the direction of longer-term strategic rather than shorter-term transactional relationships with our suppliers. By identifying our key strategic suppliers, the University will be able to engage with them in order to leverage innovative solutions to complex requirements and take advantage of best practice approaches. Early market engagement is used regularly by Procurement as both a strategic exercise in developing supply markets and for refining our specification and requirements documentation prior to formal market approaches.

The University of Dundee has procurement process and sign off arrangements that are consistent with the guidelines set out in the Procurement Journey and that have met the objectives and obligations set out immediately above.

Section 3: Community Benefit Summary

For every procurement over £4m, the University of Dundee will consider how it can improve the economic, social or environmental wellbeing of its area through inclusion of community benefit clauses, to assist with achieving sustainability in contracts activity, including targeted recruitment and training, small business and social enterprise development and community engagement. Where possible, relevant and proportionate, and where they are considered not to have a negative impact on the delivery of value for money, such clauses may be included in regulated procurements valued at below £4m.

The general University policy on identifying community benefit requirements is to conduct risk and opportunities assessments through stakeholder consultation and engagement – on a case-by-case basis the question is asked, 'could a community benefit clause be usefully included'? Where relevant and proportionate to the subject matter of the procurement, the requirement is then built into the procurement specification and into the eventual conditions of contract performance.

Where applicable, as part of the tendering process, suppliers are invited to describe their approach to delivering community benefits or achieving social value through a contract. Relevant community benefits are cited such as:

- providing 'upskilling' opportunities (e.g. Toolbox talks) with students and staff,
- offering advice and assistance on the best practice methodology,
- employment, student work experience and vocational training opportunities,
- apprenticeships,
- local subcontractor opportunities available to SMEs, 3rd sector and supported businesses,
- direct involvement in community based schemes or programmes,
- equality and diversity initiatives,
- supply-chain development activity,
- educational support initiatives,
- to minimise negative environmental impacts, for example impacts associated with vehicle movements and/or associated emissions and impacts on protected areas, buildings or sites.

Tenderers are invited to describe how such benefits will be successfully delivered through the contract and promoted to contract users. Where community benefits are included in a procurement (at or above the £4 million threshold), the award notice would include a statement of the benefits that are expected to be derived from the contract.

The University of Dundee has awarded 68 contracts over the regulated procurement threshold during the reporting period. Two of these were over £4 million in value and the total number of contracts with community benefit opportunities identified was zero. However, a project commenced in July 2021 to identify lower value contracts where Community Benefits could be obtained. This work also involves the idenitfication of Framework Agreements awarded by cosortia where Community Benefits are made available to orgnisations ustilising the framework. It is anticipated the benefits obtained through this project will be reported in the 2021/22 Annual Procurement Report.

Section 4: Supported Business

Higher value procurements, regulated procurements (between £50k and OJEU threshold and those equal to and above the OJEU thresholds) are conducted in line with Routes 2 and 3 respectively of the Procurement Journey. Both Routes 2 and 3 mandate the use of the European Single Procurement Document (ESPD (Scotland)). The ESPD covers exclusion, selection and award criteria and includes questions relating to companies self-certifying themselves in terms of size (micro, small or medium), or whether they are supported businesses.

As part of the Contract Strategy process, the institution reviews each procurement to determine whether it could be fulfilled by a Supported Business, whilst remaining compliant with EU and Scottish Procurement Legislation and ensuring value for money for the institution (using the only Supported Business register currently available and published by Ready for Business).

Following a presentation to Member Institutions of APUC by one of the Supported Businesses on the Scottish Government Framework Agreement, Procurement initiated contact with Dovetail Enterprises in Dundee. Discussion regarding the possible award of a furniture-related contract continued beyond the reporting period covered by this report, therefore the results of these discussion will be reported in the 2021/22 Annual Procurement Report.

Section 5 – Future Regulated Procurements

The University of Dundee is keen to encourage competition by promoting optimal participation in its procurement process and achieve better value for money in its procurements. One method of achieving this is to give notice to suppliers of tendering opportunities that are expected to commence over the next two financial years after the period covered by this report.

In preparing a forward projection of anticipated regulated procurements, it is difficult to be precise given the University's varied requirements and the transactional nature of many of our relationships with external parties.

Information relating to future requirements is improving as the Category Management approach is implemented and embedded across the University, however it is anticipated several categories of spend will require some form of procurement activity over the next two years.

Specifically, the University will require to address its travel-related services and multi-function devices requirements. These requirements appeared in the 2019 and 2020 Annual Procurement Report but were not addressed during the 2021 reporting period due to the potential impact of COVID-19 on both the market as well as the University's requirement. Suppliers are encouraged to review the University's contact register to anticipate any upcoming opportunities. A list of regulated term contracts expiring in the next two years is included at Annex B, COVID-19 and resources allowing, we would anticipate a re-tender of each of these requirements in that period.

1. Appendices

Appendix A - List of Regulated Procurements (Compliant and Non-Compliant) Completed in the Reporting Period 2021

Contract Reference	Category	Category Subject	Date of Award	Start Date	End Date	Value over contract period
UoD-PF001-TC-2020-CCS	Corporate & Professional Services	Payment Solutions (Lot 1 - Public Sector Card)	13/07/2020	01/09/2020	31/08/2023	8,000,000.00
UoD-ITS018-TC-2020-NE	IT Hardware & Supplies	Networking Services	29/04/2021	01/02/2021	31/01/2026	5,000,000.00
UoD-PF022-TC-2020 Lot 1	Corporate & Professional Services	Videography Services Framework Agreement	08/04/2020	19/10/2020	18/10/2022	2,019,700.00
UoD-LAB117-TC-2020-APUC	Labs & Medicine	Mass Spectrometer DL/SW/IHG	23/09/2020	27/11/2020	26/11/2023	1,050,000.34
UoD-LAB175-TC-2020-NCA	Labs & Medicine	Illumina NovaSeq system plus extended warranty	05/10/2020	05/11/2020	04/11/2023	903,321.62
UoD-SYS044-TC-2020-APUC	IT Systems & Software	Student Management System	27/08/2020	01/09/2020	31/08/2023	600,000.00
UoD-LAB232-TC-2020-APUC	Labs & Medicine	MRC - Mass Spec Trade in /Swap Out	16/11/2020	18/12/2020	17/12/2025	466,000.00
UoD-PF046-TC-2020-AP	Corporate & Professional Services	External Audit Services	01/12/2020	01/06/2021	31/05/2024	463,950.00
UoD-PF047-TC-2020-AP	Corporate & Professional Services	Internal Audit Services	07/09/2020	01/10/2020	30/09/2023	442,500.00
UoD-LAB272-TC-2021-APUC	Labs & Medicine	High-throughput Surface Plasmon Resonance system	26/02/2021	01/04/2021	31/03/2024	428,099.19
UoD-LAB181-TC-2020-APUC	Labs & Medicine	LC-MS for Drug Discovery	16/09/2020	16/11/2020	15/11/2025	400,000.00
UoD-LIB025-TC-2021-JISC	Libraries	Taylor & Francis Transitional Agreement 2021-23		01/05/2021	31/12/2023	380,000.00
UoD-SYS084-TC-2020-JISC	IT Systems & Software	Global Education Access (Alibaba)	09/10/2020	09/10/2020	08/10/2024	351,900.00
UoD-SYS086-TC-2021-JISC	IT Systems & Software	Cloud Computing Services (AWS)	08/02/2021	01/03/2021	29/02/2024	300,000.00

UoD-LAB005-16-TC-2021	Labs & Medicine	Cell Sorter and related accessories, consumables, service and maintenance	28/05/2021	30/07/2021	29/07/2026	241,302.00
UoD-LAB108-TC-2020	Labs & Medicine	Supply of Affinity Resins to MRC-PPU		28/06/2021	27/06/2023	226,248.00
UoD-SYS061-TC-2021-NCA	IT Systems & Software	Maintenance & Support for IDBS Licensed Software		01/01/2021	31/12/2024	209,848.00
UoD-LAB001-TC-2021-NCA	Labs & Medicine	Infors Floor Standing Orbital Shakers		08/07/2021	07/07/2024	206,000.00
UoD-LIB020-TC-2020-JISC	Libraries	Kortext National E-Textbooks Agreement	18/11/2020	01/12/2020	31/08/2023	200,000.00
UoD-LAB330-OO-2021-NCA	Labs & Medicine	Supply of Calf Model of Cryptosporodiosis	12/07/2021	19/07/2021	18/01/2022	200,000.00
UoD-SYS042-TC-2021-NCA	IT Systems & Software	E-Payment Services Agreement	24/08/2021	01/07/2021	30/06/2024	198,750.00
UoD-LAB222-TC-2020-APUC	Labs & Medicine	Trade in of Existing HFX for an MS System with Multiplex Proteomic Applications	29/10/2020	02/11/2020	01/11/2025	190,000.00
UoD-EFM001-TC-2020-APUC Lot D3	Estates & Facilities Management	Clinical Waste Management	01/09/2020	01/09/2020	31/08/2022	180,000.00
UoD-LAB326-TC-2021-NCA	Labs & Medicine	Supply of Olink panel services by Arcadia, University of Utrecht.	07/07/2021	12/07/2021	11/07/2025	175,000.00
UoD-LAB090-TC-2020	Labs & Medicine	Service & Maintenance of Autoclaves		01/08/2020	31/07/2023	170,000.00
UoD-LAB038-TC-2020	Labs & Medicine	Term Call-off Contract for the Supply of Fetal Bovine Serum to MRC-PPU		16/11/2020	15/11/2022	166,400.00
UoD-PF064-TC-2020-NCA	Corporate & Professional Services	IP Services		07/07/2021	06/01/2023	160,000.00
UoD-SYS081-TC-2020-CHEST	IT Systems & Software	Adobe Student ETLA 2019 (Creative Cloud Licences)	02/07/2020	14/08/2020	13/08/2022	151,500.00
UoD-PF074-OO-2021	Corporate & Professional Services	Teaching Portfolio and Market Review	08/07/2021	08/07/2021	07/01/2022	151,385.00
UoD-EFM040-OO-2020-NCA	Estates & Facilities Management	Installation works, supply and maintenance of aluminium windows and rooflights	22/10/2020	22/10/2020	21/10/2022	150,000.00
UoD-LAB320-OO-2021-NCA	Labs & Medicine	Provision of Proteomic Assay Services (Olink Proteomic Assay Services)	19/07/2021	26/07/2021	25/08/2021	147,000.00

UoD-LAB190-TC-2020-APUC	Labs & Medicine	Mass Directed Fractionation System (LCMS) with ELSD		05/01/2021	04/01/2026	146,110.96
UoD-AVI005-OO-2020	Audio Visual	Image Film Scanner	19/01/2021	19/01/2021	18/04/2021	145,000.00
UoD-LAB185-TC-2020	Labs & Medicine	Cell Sorter - Supply & Service of	10/11/2020	17/12/2020	16/12/2025	142,750.00
UoD-EFM005-TC-2020-NHS	Estates & Facilities Management	Student Uniforms (NHS Scotland National Uniform)	04/09/2020	07/09/2020	06/09/2022	140,000.00
UoD-PF053-TC-2020-NCA	Corporate & Professional Services	Linguistic Data Analysis [2004-1573]		01/10/2020	30/09/2023	135,000.00
UoD-LAB221-TC-2021-NCA	Labs & Medicine	Integra Multipipette & Consumables		01/07/2021	30/06/2025	130,000.00
UoD-LIB021-TC-2021-AP	Libraries	Nature Publishing Group eBooks Agreement 2021-2024		01/03/2021	29/02/2024	129,000.00
UoD-ITS021-OO-2021-SU	IT Hardware & Supplies	Servers & Storage [2010-7490}	22/02/2021	22/02/2021	21/04/2021	127,512.00
UoD-EFM044-OO-2021-NCA	Estates & Facilities Management	Architectural, QS and principal designer consultancy services, capital works project, Tower Building.	01/04/2021	01/04/2021	31/03/2023	125,000.00
UoD-SYS088-TC-2020-NCA	IT Systems & Software	Dotmatics Platform Licences, Support & Maintenance (BCDD)		01/04/2021	31/03/2026	123,334.36
UoD-OFF001-TC-2020-NWUPC	Corporate & Professional Services	Supply of Office, Computer and Library Supplies	21/12/2020	21/12/2020	20/12/2021	120,000.00
UoD-LAB325-OO-2021	Labs & Medicine	One off Contract for the Supply of DNA Constructs to MRC-PPU	27/07/2021	28/07/2021	27/08/2021	120,000.00
UoD-PF075-TC-2021-JISC	Corporate & Professional Services	Cloud Computing Consultancy Services (AWS Path to Production)	02/03/2021	02/03/2021	01/03/2022	110,800.00
UoD-ITS019-OO-2021-SU	IT Hardware & Supplies	Servers & Storage [2011-1934]	08/03/2021	08/03/2021	07/09/2021	107,929.87
UoD-ITS017-OO-2020-NCA	IT Hardware & Supplies	Equipment to tackle digital poverty (SFC funded)	04/09/2020	04/09/2020	03/12/2020	107,325.82
UoD-SYS030-TC-2020-NCA	IT Systems & Software	HR Talent Management Suite	29/05/2020	01/09/2020	31/08/2022	106,464.60

UoD-PF065-TC-2020-NCA	Corporate & Professional Services	CMS Cameron McKenna Legal Fees	22/09/2020	22/09/2020	21/09/2022	100,000.00
UoD-LAB243-TC-2020-NCA	Labs & Medicine	Supply of unprocessed Human Skin		16/11/2020	15/11/2022	100,000.00
UoD-PF076-TC-2021-NCA	Corporate & Professional Services	Lean Construction Consultancy	17/02/2021	17/02/2021	16/02/2023	100,000.00
UoD-LAB035-TC-2021-NCA	Labs & Medicine	Beckman Centrifuge and Rotors - CeTPD	23/06/2021	29/06/2021	28/06/2022	100,000.00
UoD-PF087-TC-2021-NCA	Corporate & Professional Services	Health Data Scientist (HIC)		16/07/2021	15/07/2022	93,000.00
UoD-LAB255-TC-2020-APUC	Labs & Medicine	Plate Reader & SPE	09/02/2021	08/03/2021	07/03/2026	90,000.00
UoD-PF058-TC-2020	Corporate & Professional Services	Pensions Advice Consultancy Services	06/10/2020	30/10/2020	29/10/2021	82,000.00
UoD-LAB174-TC-2020-NCA	Labs & Medicine	GridION long read sequencer	24/06/2020	19/08/2020	18/08/2023	81,380.00
UoD-LIB012-TC-2020-APUC	Libraries	CampusM Student SaaS Agreement (ExLibris)	18/08/2020	01/08/2020	31/07/2022	81,000.00
UoD-EFM042-TC-2020-NCA	Estates & Facilities Management	Specialist HV contractor	03/12/2020	03/12/2020	02/12/2023	80,000.00
UoD-LAB231-TC-2020-NCA	Labs & Medicine	Flash Chromatography Accessories & Consumables - Teledyne		15/03/2021	14/03/2022	79,000.00
UoD-LIB005-TC-2020-NCA	Libraries	Alma SaaS Subscription Agreement	17/08/2020	01/09/2020	31/08/2021	75,035.00
UoD-LAB282-TC-2021-NCA	Labs & Medicine	Supply of pipettes for I Pipette for Liquid Handling Kit	26/03/2021	19/03/2021	18/03/2025	73,500.00
UoD-LAB212-TC-2020-APUC	Labs & Medicine	Ultramicrotome System	10/11/2020	14/12/2020	13/12/2025	71,797.64
UoD-LAB265-TC-2021-NCA	Labs & Medicine	Hcube - Thales Nano - Instrument and Service		15/02/2021	14/02/2023	71,000.00
UoD-PF025-TC-2020-NCA	Corporate & Professional Services	Digital and Social Media Agency Services (China)	30/09/2020	30/10/2020	29/10/2021	70,000.00
UoD-LIB024-TC-2021-JISC	Libraries	Oxford University Press Full Collection Read & Publish SHEDL Agreement		01/01/2021	31/12/2021	64,000.00

UoD-LAB236-TC-2020-NCA	Labs & Medicine	Supply of Isolations kits to School of Medicine		26/10/2020	25/10/2022	60,000.00
UoD-LAB270-TC-2021-APUC	Labs & Medicine	MicroTof Service Requirement - Bruker	08/03/2021	01/03/2021	29/02/2024	60,000.00
UoD-LAB269-OO-2020-APUC	Labs & Medicine	Siemens Interface Hardware Module	01/03/2021	20/04/2021	19/04/2022	53,700.00
UoD-LAB327-TC-2021-NCA	Labs & Medicine	Supply of Sequencing Services from UCL	14/07/2021	15/07/2021	14/07/2023	50,000.00

Appendix B - List of Regulated Procurements with Community Benefit Requirements Fulfilled

There were two Regulated Procurement Contracts awarded by the University over £4 million in value.

Contract Reference	Category	Category Subject	Date of Award	Start Date	End Date	Value over contract period	Community Benefits
UoD-PF001-TC-2020-CCS	Corporate & Professional Services	Payment Solutions (Lot 1 - Public Sector Card)	13/07/2020	01/09/2020	31/08/2023	8,000,000.00	None identified
UoD-ITS018-TC-2020-NE	IT Hardware & Supplies	Networking Services	29/04/2021	01/02/2021	31/01/2026	5,000,000.00	None identified

Appendix C - List of Regulated Procurements placed with Supported Businesses

None of the Regulated Procurement awarded by the University were placed with a Supported Business.

Appendix D - List of Regulated Procurements planned to commence in next two F/Ys *[2021/22 and 2022/23]*

Category Subject	Anticipated procurement commencement date	Expected Date of Award	Expected Start Date	Expected End Date	Estimated Value over contract period
Furniture (Supply, Delivery and Installation)	02/08/2021	31/10/2021	30/11/2021	29/11/2024	600,000.00
RNA Sequencing Services Term Framework	17/08/2021	15/11/2021	15/12/2021	15/12/2023	1,000,000.00
MRI Scanner Maintenance	18/08/2021	16/11/2021	16/12/2021	15/12/2026	449,085.00
Supply of Office, Computer and Library Supplies	22/08/2021	20/11/2021	20/12/2021	19/12/2022	120,000.00
IT Enterprise Service Desk SaaS	02/09/2021	01/12/2021	31/12/2021	30/12/2024	60,000.00
Hot Beverages	05/09/2021	04/12/2021	03/01/2022	03/01/2024	100,000.00
Travel Management Services	01/10/2021	30/12/2021	29/01/2022	27/01/2029	6,000,000.00
Digital Marketing for Student Recruitment Campaigns	03/10/2021	01/01/2022	31/01/2022	30/01/2025	1,020,000.00
ISE Management Information System	07/10/2021	05/01/2022	04/02/2022	03/02/2025	60,000.00
Funeral Director Services	30/10/2021	28/01/2022	27/02/2022	27/02/2024	140,000.00
Automated Live-cell Imaging and Image Analysis System - Supply of	12/11/2021	10/02/2022	12/03/2022	11/03/2027	109,115.63
Placement Management System	17/11/2021	15/02/2022	17/03/2022	16/03/2025	150,000.00
Vehicle Hire	01/12/2021	01/03/2022	31/03/2022	30/03/2027	400,000.00
IT Consultancy, Research and Advisory Services	01/12/2021	01/03/2022	31/03/2022	29/03/2024	129,600.00
Cleaning Materials and Disposable Paper Products	03/12/2021	03/03/2022	02/04/2022	01/04/2026	100,000.00
Term Contract for the Supply of Embalming Chemicals	08/12/2021	08/03/2022	07/04/2022	06/04/2025	160,000.00

Audio Visual (Inc. VC) Supply, Design, Installation, Maintenance,	28/12/2021	28/03/2022	27/04/2022	26/04/2027	450,000.00
IT Related Accessories & Parts (ITRAP)	28/01/2022	28/04/2022	28/05/2022	26/05/2024	180,000.00
Chemical Waste Management	31/01/2022	01/05/2022	31/05/2022	30/05/2025	180,000.00
Staff Benefits (Cycle to Work Salary Sacrifce)	31/01/2022	01/05/2022	31/05/2022	30/05/2025	104,000.00
Form Management System	04/02/2022	05/05/2022	04/06/2022	02/06/2024	60,000.00
Water Coolers and Associated Consumables	02/03/2022	31/05/2022	30/06/2022	29/06/2026	105,000.00
Sandwiches and Associated Products	02/03/2022	31/05/2022	30/06/2022	29/06/2026	384,000.00
Inspection, Repair and Maintenance of Lab Gases Fixtures and Fittings	10/03/2022	08/06/2022	08/07/2022	07/07/2026	160,000.00
Video Management System	11/03/2022	09/06/2022	09/07/2022	08/07/2025	89,367.00
Joinerwork	16/03/2022	14/06/2022	14/07/2022	13/07/2025	133,000.00
Chemistry Synthesis and other Laboratory Services Outsourcing Framework	21/03/2022	19/06/2022	19/07/2022	17/07/2024	2,500,000.00
CampusM Student SaaS Agreement (ExLibris)	02/04/2022	01/07/2022	31/07/2022	29/07/2024	81,000.00
Insurance Services (Covers) - Personal Accident & Travel	02/04/2022	01/07/2022	31/07/2022	30/07/2026	160,580.00
Insurance Services (Covers) - Engineering Inspection & Insurance	02/04/2022	01/07/2022	31/07/2022	30/07/2026	120,000.00
Copyright Licensing Agency	02/04/2022	01/07/2022	31/07/2022	30/07/2025	600,000.00
Oracle eBusiness Suite	02/04/2022	01/07/2022	31/07/2022	30/07/2025	202,500.00
Privilege Management for Desktops	02/04/2022	01/07/2022	31/07/2022	30/07/2025	98,905.00
Automated Invoice Data Capture Solution (ICR Technology)	17/04/2022	16/07/2022	15/08/2022	14/08/2027	140,000.00
Overlabelling, Storage & Distribution Of Research Drugs for Clinical Trials	21/04/2022	20/07/2022	19/08/2022	18/08/2026	200,000.00

Inspection and Maintenance of Local Exhaust Ventilation (LEV) Systems	27/04/2022	26/07/2022	25/08/2022	24/08/2025	90,000.00
Clinical Waste Management	03/05/2022	01/08/2022	31/08/2022	29/08/2024	180,000.00
HR Talent Management Suite	03/05/2022	01/08/2022	31/08/2022	29/08/2024	106,464.60
Student Uniforms (NHS Scotland National Uniform)	09/05/2022	07/08/2022	06/09/2022	04/09/2024	140,000.00
Digital Marketing Software (Marketo)	02/06/2022	31/08/2022	30/09/2022	29/09/2023	210,000.00
Videography Services Framework Agreement	20/06/2022	18/09/2022	18/10/2022	16/10/2024	2,019,700.00
ORACLE Licensing	25/06/2022	23/09/2022	23/10/2022	22/10/2025	525,000.00
Attendance Capture & Management	30/06/2022	28/09/2022	28/10/2022	27/10/2025	596,472.00
Term Cal-off Contract for the Supply of Fetal Bovine Serum to MRC-PPU	18/07/2022	16/10/2022	15/11/2022	13/11/2024	166,400.00
Microsoft Campus Agreement (EES)	02/08/2022	31/10/2022	30/11/2022	29/11/2025	1,300,000.00
IP Services	08/09/2022	07/12/2022	06/01/2023	07/07/2024	160,000.00
Resource Booking Solution	31/01/2023	01/05/2023	31/05/2023	29/05/2028	76,235.00
Supply of Affinity Resins to MRC-PPU	27/02/2023	28/05/2023	27/06/2023	25/06/2025	226,248.00
Library Self Service Equipment and Maintenance Contract	23/03/2023	21/06/2023	21/07/2023	20/07/2027	113,390.00
Service & Maintenance of Autoclaves	02/04/2023	01/07/2023	31/07/2023	29/07/2026	170,000.00
Timetabling & Exam Scheduling Software Maintenance	02/04/2023	01/07/2023	31/07/2023	30/07/2027	110,000.00