

UNIVERSITY OF DUNDEE

AUTOMATED BANK TRANSFER OF WEEKLY VACATION SCHOLARSHIP OR MONTHLY STIPEND / BURSARY / FELLOWSHIP

In order that the correct bank account is credited, it is required that all sections of this form be completed clearly in BLOCK CAPITALS and signed by the payee only.

VACATION SCHOLARSHIPS will be credited weekly in arrears to the bank account noted below.

STIPENDS, BURSARIES AND FELLOWSHIPS will under normal circumstances be credited to the bank account noted below on the last working day of the month

Your bank/building society must be located in UK and be able to receive BACS transfers.
Quote only a 6 digit sort code and 8 digit account number.

Please note that due to banking procedures and because this is not a salary, payment cannot be guaranteed for the last day of the month. This may affect any Standing Order or Direct Debit commitments arranged by the recipient.

When completed, please return this form to your Department who should then email this to accountspayable@dundee.ac.uk

PAYEE DETAILS - BLOCK CAPITALS	
Title	First Name Surname
Matriculation Number :	
Current Degree Course Details :	
Dept / School :	
University of Dundee Email Address for BACS Remittance Advice : @dundee.ac.uk	
Account Number (maximum 8 digits) :	
UK BANK ONLY	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Sort Code (maximum 6 digits) :	
UK BANK ONLY	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Bank Name and Address :	
UK BANK ONLY	
Payee Signature :	Date: