Registry Research Records



**PGR SUBMISSION CHECKLIST**

**Please check the list below and tick boxes where appropriate.**

Name of Student: Click or tap here to enter text. School: Click or tap here to enter text.

Matric No: Click or tap here to enter text. Degree PhD

MD

ProfDoc

MPhil

MScR

Other: Click or tap here to enter text.

**At least 3 months prior to actual submission** the Intention to Submit form (ITS) approved by School and submitted to Registry, Research Records?

Higher Degree Schedule form (HDS) completed and submitted to Registry, Research Records, along with the thesis on day of electronic submission?

Signed Thesis Declaration?

If this is a practiced based Degree are exhibition venue and dates arranged? (**Duncan of Jordanstone of Art and Design and Architecture ONLY**)

Are you a member of University Staff? Current £600 Higher Degree Presentation Fee payable on submission (as per your original Offer Letter).

**Flywire link** [**https://payment.flywire.com/pay/payment**](https://payment.flywire.com/pay/payment)

Are you submitting your thesis for re-examination? Current £250 Resubmission Fee payable on submission of revised thesis.

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If resubmission, has your title been modified? YES / NO

Modified Title: Click or tap here to enter text.

If you have any queries, please contact Registry, Research Records on [**registryresearch@dundee.ac.uk**](mailto:registryresearch@dundee.ac.uk)